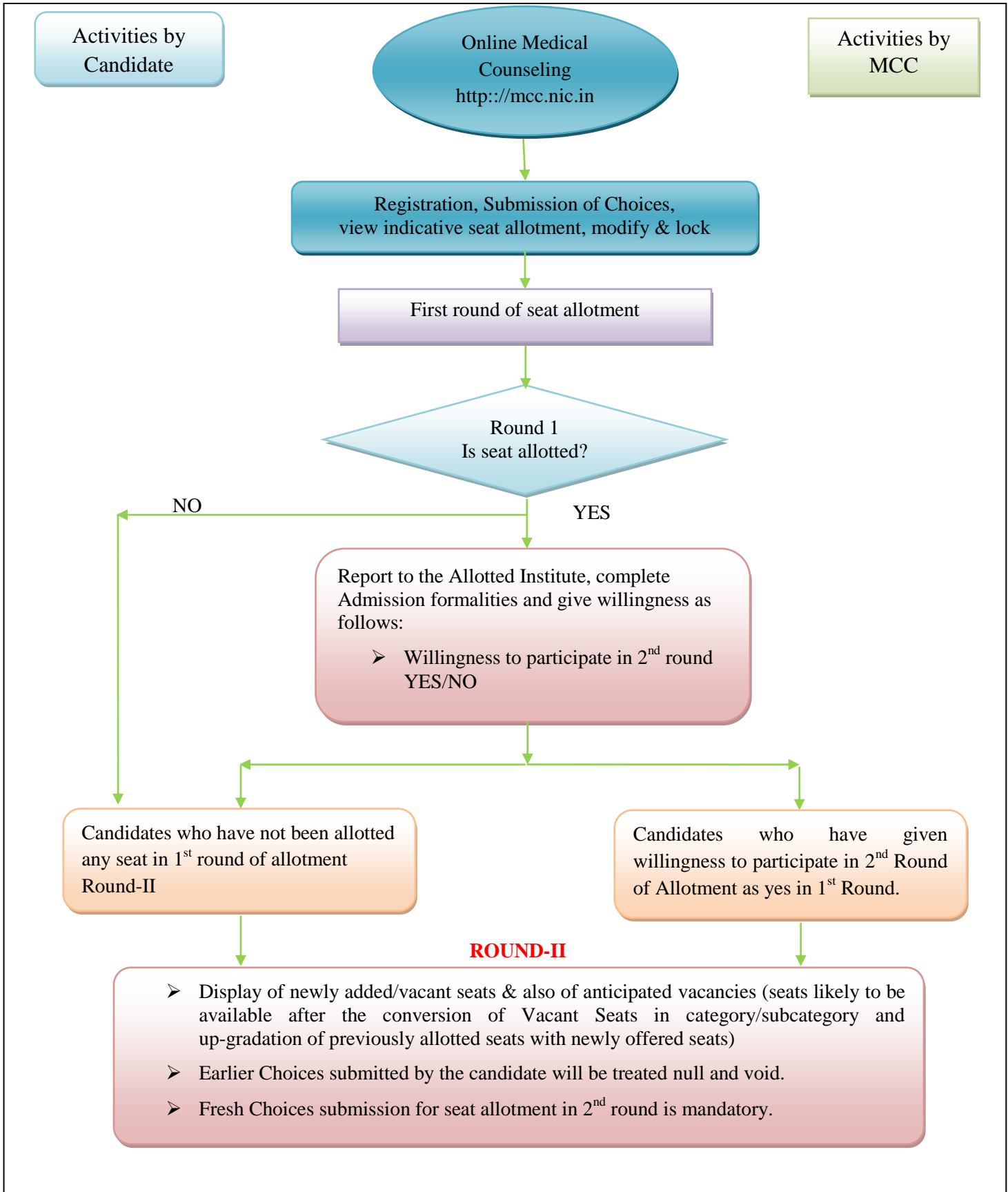


Scheme of online Counselling Deemed/ Central University-2017 in terms of direction of Hon'ble Supreme Court in WP(c) (267)-2017 dated 09/05/2017

A. Process of Counseling (Flow Chart)



Exercise fresh choices, view, modify & lock choices

2nd Round of Allotment

Round II
Is seat allotted?

NO

YES

Report to the Allotted Institute**

END

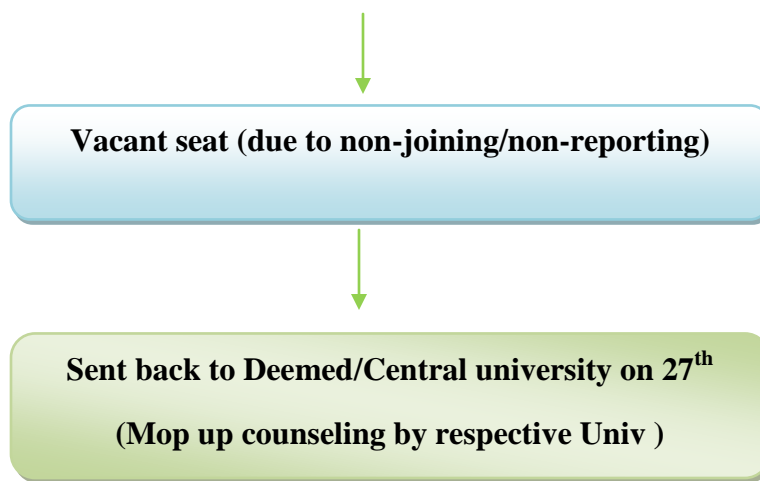
** Candidates joined in 2nd round of counselling will not be allowed to resign/leave the seat and they will not be allowed in any other counselling.

(Mop up Round) by DGHS

Fresh Choice filling for mop up round & Processing of result

Result publishes

Report to allotted Deemed/Central universities



*Facility for Registration will be available before Round-1 and beginning of round 2 only, on dates as specified in Counseling Schedule.

**Joining at allotted Institution is necessary, if candidate allotted seat fails to join the allotted college/seat within stipulated time, before last date of joining (as per counseling schedule), the allotted seat will be cancelled and candidate shall not be eligible to take part in further Rounds of the online Counseling.

Please also see Counseling Schedule, Notice and News/Events section to note change in scheme, from time to time regularly.

Frequently Asked Questions (FAQs)
NEET UG Deemed Univ/ Central Univ Undergraduate
Medical/ Dental Seats
Online Allotment process (Online Counseling)

Q. No.1: Who is eligible for NEET UG All India Quota Deemed University Counseling?

Answer: The candidates who have qualified for NEET exam on the basis of their rank in NEET UG conducted by the Central Board of Secondary Education (CBSE)

Eligible candidates may download the Rank letter/ Result from Central Board of Secondary Education (CBSE) website (<http://cbseneet.nic.in>). **Candidates from AP, Telangana and J&K are also eligible for this counseling**

Q. No.2: What is All India Rank (AIR) ?

Ans: All India Rank (AIR) is over all AIPMT All India Rank, as given by CBSE, is based on rank among the successful candidates, of NEET UG on all India basis.

Q. No. 3: Who are eligible for All India Quota Deemed University counseling?

Ans: All candidates who qualified for NEET UG (including candidates from Andhra Pradesh/Telangana/Jammu & Kashmir)

Q. No.4: What is the process of online allotment for Deemed Universities?

Ans:

- a. Main Counseling Registration
- b. Exercising of Choices, indicative seats and Locking of choices
- c. Process of Seat Allotment - Round 1 (this is computer software process conducted by identified agency for MCC)
- d. Round 1 Result Publication
- e. Reporting at the allotted Medical/Dental College against 1st Round
- f. Publication of net vacant seats
- g. Fresh Registration if any,
- h. Process of Seat Allotment - Round 2
- i. Round 2 Result Publication
- j. Reporting at the Medical / Dental Colleges /Institutions against Round 2
- k. Identification of total vacant seat
- l. Fresh choices for Mop up round**
- m. Processing of Result on basis of choices

- n. Mop Round Result publication.
- o. Reporting at allotted deemed university .
- p. Vacant seats if any (due to non-joining/ non-reporting) reverted back for deemed **universities mop-up counseling with 10 times waiting list(candidates will be selected from only)**

Please note that Registration facility will be available before start of Round -1 and beginning of Round-2 on date as notified in counseling Schedule. Candidates cannot register after closing date of Registration.

Q. No. 5: When will online allotment process for the current year start?

Ans. Online allotment process will start on date as per counseling schedule available on this website.

Q. No. 6: What is the date for commencement of MBBS/BDS session for current year?

ANS: As per revised Medical Council of India (MCI) schedule for admission approved by the Hon'ble Supreme Court, the session of MBBS/BDS course will commence as per Schedule for admission for MBBS Course notified by the MCI. This information will also be hosted on MCC Website.

Q. No. 7: Do I have to report to any counseling centre for registration or choice filling?

Ans: No. Online registration and choice filling can be done from place of convenience (including from home) using internet.

Q. No. 8: Do I require any documents to get registered on-line?

Ans: You will be required to fill up some of the information that you have given on your application form, that you filled and submitted to Central Board of Secondary Education (CBSE), New Delhi.

IMPORTANT

Please keep information that you have furnished on application form confidential, and do not share with anybody as to register for online allotment process and submit choice you need that information. If somebody else uses that information, he/she can misuse your online registration and prevent you from taking part in online allotment process. Keep print out of application form ready for reference with you.

Q. No. 9: What information do I require for online registration?

Ans: Please note that you will be asked to fill some of the information (we are not showing it here for security reasons) that you have given on your application form during online registration for participating in AIPMT, therefore, keep copy of your application form ready for reference.

IMPORTANT

Please note that on registration window of online allotment process, you have to fill in exactly same spelling, numbers etc as you have filled in your application form.

Q. No. 10: How do I get password for logging in?

Ans: During the process of online registration you will generate password as per password policy, which will be shown to you when you register and create password. Candidates are advised to keep the password that they have created, confidential to them till the end of the counseling/admission process. You can change the password after creating. Password is very important for participating in online allotment process. Sharing of password can result in its misuse by somebody else, leading to even exclusion of genuine candidate from online allotment process.

Please also remember your password till end of All India Quota Deemed university admission process; otherwise you will not be able to participate in counseling/admission process.

Q. No. 11: How much time will I be given to join the allotted college?

Ans: Candidates allotted seats will be required to join the allotted college/course within stipulated time which is mentioned in counseling schedule. However, candidates are advised to join as early as possible and not to wait for last day of joining, due to different schedule of holiday (including local holidays) / working hours in various Medical / Dental Colleges. In some of the colleges/ universities, 2-3 days' time is required to complete admission formalities. Therefore, candidates are advised to contact allotted college immediately after declaration of result of counseling allotment process, to know the details. If candidate fails to join the allotted Medical/Dental College within stipulated time, then the allotted seat will be cancelled and candidate will not be eligible for further Round(s) of the online Counseling. Please note that under no circumstances date of joining can be extended by the MCC.

Q. No 12: What documents are required at the time of online counseling?

Ans: Since it is online allotment (Online Counseling) process, no documents will be required for participating in online allotment process.

Q. No. 13: What documents are required at the time of Joining/ Reporting in allotted Medical / Dental College?

Ans: Original documents (along with attested photocopies of documents) for admission to under-graduate medical courses for admission to deemed universities on All India basis required at the time of joining in allotted Medical / Dental College are as mentioned below.

- (i) Admit Cards of Exam issued by Central Board of Secondary Education (CBSE).
- (ii) Result/ Rank letter issued by CBSE.
- (iii) Date of Birth Certificate (if Metric Certificate does not bear the same)
- (iv) Class 10th Certificate
- (v) Class 10+2 Certificate
- (vi) Class 10+2 Marks Sheet
- (vii) Eight (8) Passport size photograph same as affixed on the application form.
- (viii) Provisional allotment letter generated on-line.
- (ix) Proof of identity.
- (x) The Candidate should also bring the following certificate, if applicable:
 - (a) SC/ST Certificate issued by the competent authority (in the standard format as specified in the prospectus/information bulletin) and it should be in English or Hindi in language. Sub caste should be clearly mentioned in the certificate. Some of the States insist for English version of Caste Certificate. In case the certificate is in regional language the candidate should carry a Attested translated copy of the certificate in English/ hindi
 - (b) OBC certificate issued by the competent authority. The sub-caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer to claim OBC reservation benefit. The OBC certificate must be in the standard format as mentioned in the prospectus/ Information Bulletin.
 - (c) Orthopedic Physical Disability Certificate issued from a duly constituted and authorized Medical Boards. (Please see clause 10.1 of Information Bulletin of AIPMT,/NEET for admission to MBBS/BDS Courses, published by Central Board of Secondary Education (CBSE) for details). No other PH certificate, issued by any other Authorities/Hospital will be entertained.

(Candidates are advised to see college information, of allotted college for, any other document which may be required by the allotted college)

Candidates without original certificates/documents shall not be allowed to take admission in allotted Medical/ Dental College.

Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute / College / University" will not be allowed to take admission in allotted Medical/Dental College.

- (xi) NRI Document to verify NRI status
- (xii) Minority status document if religious/linguistic minority.

Q. No. 14: What are the instructions regarding OBC, SC,ST and PH certificates?

Ans: Please read/ see clause 10.1 of, AIPMT/NEET Information Bulletin for admission to MBBS/BDS Courses, published by Central Board of Secondary Education (CBSE) for details for admission to seats on all-India basis carefully. The certificate requirements are mentioned in prospectus on standard format in English or Hindi language (in case of certificate in Hindi language, English translation duly attested must accompany the original certificate).

Candidates are requested to read prospectus and instructions regarding Caste and Physical Handicap (PH) Certificate carefully. In case the candidate fail to produce proper Caste (and PH, if applicable) certificate at allotted Medical/Dental College then he/she will not be permitted to join the allotted Medical / Dental College (allotted seat will be cancelled) and his/her category will be changed, if otherwise eligible for changed category.

Q. No. 15: From where can I obtain Physical Handicap/Disability (PH) Certificate?

Ans: The qualified loco-motor disabled Physical Handicap (PH) candidates should get themselves examined and certified at one of the under mentioned Disability Assessment Boards, constituted at the four metro-cities:

- (i) Vardhman Mahavir Medical College & Safdarjang Hospital, Ansari Nagar, (Ring Road), New Delhi-110029.
- (ii) All India Institute of Physical Medicine and Rehabilitation, Hazi Ali, Park, K. Khadya Marg, Mahalaxmi, Mumbai-400 034.

(iii) Institute of Post Graduate Medical Education & Research, 244, Archarya J.C. Bose Marg, Kolkata-20.

(iv) Madras Medical College, Park Town, Chennai- 600003.

The Locomotor Disabled (LD), physically handicapped (PH) candidates are required to carry their treatment papers related to their disability, including the investigation reports, at the time of reporting to the above mentioned designated institute authorized to issue disability certificate.

Physically Handicap (PH) Candidates are also requested to see the notice for PH candidates for clarification about PH- 1 and PH-2 categories, which is shown after the last question in this section.

Q. No. 16: Is it necessary to obtain PH certificate from above mentioned Centers only?

Ans: Yes. The certificate issued by any other hospital/ board will not be accepted.

Q. No. 17: What are the details of disability for claiming advantage under PH category?

Ans: Please see notice after the last question in this section.

Q. No. 18: Is there any restriction for filling up number of choices of Institution (College) (and courses i.e. MBBS and BDS) in choice filling form?

Ans: No, you can give as many choices as you wish during online choice filling. However choices should be in order of candidates' preference.

Q. No.19: Can I have some idea about the seat I am likely to get at my rank?

Ans: You can have some idea from the following:

- a. Please log on to website - from home page go to medical counseling - open Under-Graduate (for previous years) - open composite allotment list. From the information that you will see, you get some idea of pattern in previous year(s). This will only be indicative (without any guarantee for the current year). Opening and Closing rank course and category-wise is also available in Download section of home page of MCC website.
- b. From result of Mock Counseling and Indicative Seat Allotment (during the registration period/ during round-1).

Q. No. 20: What is mock counseling (result)/ indicative seat allotment?

Ans: During Mock Counseling, choices submitted by the candidates will be processed during the counseling period of round-1, as mentioned in Counseling Schedule and indicative seat that is likely to be available at that point of time would be displayed. This helps the candidate to refine the selection of choices in a more effective and efficient manner. Indicative allotment of seat (Mock allotment), will be shown (on notified dates).

Q. No.21. Is it necessary to fill up the choices and lock the choices to get seat allotted? Or I will be allotted seat automatically from leftover seats?

Ans: After online registration (registration is compulsory to take part in online allotment process, before the round -1 during specified registration period), you have to fill in choice of Institutions/colleges/courses in order of your preference. Once choice is filled in, it can be modified before locking it. During the choice locking period, it is necessary to lock the choices to get a print of your submitted choices. If candidate does not lock the choice submitted by him/her, it will be automatically locked at 5.00PM of last date of choice locking.

If you don't register and fill in choices during registration period, you will not be allotted any seat. Please also note that registration will be available once only, before allotment of round - 1 and round- 2, during period specified in schedule.

Important:

Don't wait till the last minute to Register and Lock your choices and to take a printout. Please go through your submitted choices before locking, as once you lock the choices they cannot be modified or changed even if you have made a mistake. It may result in allotment of a seat which you never wanted.

Q. No. 22: Is it necessary to join allotted Medical/Dental College to get chance to participate in next round?

Ans: Yes, candidates are required to join allotted institution/college and complete the admission formalities then only candidate can exercise option to participate in next round(s) at allotted college, during admission process.

Q. No. 23: If some new Under-graduate seats are created / started (increase in UG seats or in new medical/Dental colleges) after start of online counseling, will these be included and when?

Ans: Newly created/sanctioned seats that could not be included in first round due to non-reporting / late reporting/ reporting after start of first round of online allotment process, will be included in second round (Round-2) on receiving information from participating Medical / Dental Colleges before the start of second round (publication of the seat matrix).

Q. No. 24: Who is eligible for 2nd Round of allotment?

Candidates eligible for seat allotment in 2nd round would be from one of the following groups:

Group-I: Registered candidates who did not get any seat allotment in the 1st round.

Group-II: Registered candidates, whose 1st round of allotted Seat Cancelled during the document verification on reporting for admission, who have secured seat under reserved quota, due to change of Category from reserved to Unreserved or PH status from Yes to No or from PH -1 to PH-2, subject to eligibility in changed category, will be considered for allotment of seat in the next round of seat allotment, with changed Category, subject to availability of seat in respective category.

Group-III: Candidates who have reported at allotted institute during 1st round of allotment and submitted willingness for second round up-gradation as Yes.

Who is not eligible for 2nd Round of allotment?

- Not reported at Allotted Institute during reporting period of allotment in 1st round (i.e. not admitted to seat allotted during round -1)
- Reported & Withdrawn (Resigned) from counseling at Allotted Institute.
- Became non-eligible due to change of category.
- Candidates who have not opted for up-gradation during round-2.

Q. No 25: What is the procedure for Second round (round-2)?

Ans: 2nd round of Counseling:

Fresh set of seats gets added to the system (seats available during round-1), if any, which is due to latest approvals of MCI/DCI (increase in admission capacity of existing Medical/Dental College/ starting of new Medical/Dental college).

The choices of candidates, who have submitted option for participation in the second round during the reporting period for the first round seat allotment, would be initialized (the choices remaining after allotment, submitted before round-1 will stand cancelled), and candidates are required to submit fresh choices online during the time the window is open for the same.

All eligible candidates (as shown below) who desire to take part in second round of online allotment will have to submit fresh choices during choice submission period and lock the choices during period of locking.

There will not be any indicative allotment in round-2 of allotment, locked choices of the candidates would be processed and result will be published. Those candidates, who do not submit fresh choices for the round-2 counseling, would not be considered.

Q. No. 26: Will there be any Mock Counseling and indicative allotment in 2nd round of allotment?

Ans: There will not be any Mock Counseling and indicative seat allotment in 2nd round of allotment.

Q. No. 27: Can a candidate participate in second round without submitting fresh choices (on the basis of choices submitted before round-1)?

Ans: Fresh choice submission by eligible candidates, as mentioned above is necessary for consideration for seat allotment during round-2. If candidate does not submit fresh choice(s) during choice filling period, the candidate will not be considered for allotment of seat during Round-2 and will retain the already allotted (joined) seat, if any.

Q. No. 28: Do I have to fill in choice of College/Course to participate in second round of online allotment process?

Ans: Yes. All candidates who desire to take part in second round will have to submit fresh choices before second round.

Q. No. 29: What is procedure for mop up round counseling ?

Ans: The net vacant seats due to non-joining, non-reporting of round 2 will be published in the seat matrix. Eligible candidates have to submit fresh choices and result will be processed as per choice and merit

Q. No. 30: Who will be eligible for mop up round ?

Ans: Registered candidates who did not get any seat allotment in the 2nd round of the seat allotment and have submitted fresh choices as per the vacancies shown before the second round of counseling.

Q. No. 31: Who will not be eligible for mop-up round ?

Ans: a) Candidate who have joined Round-2.

- b) Candidates resigned in Round -1
- c) Not-joined/ Not -reported candidates of Round -1 and 2.

Q. No. 32: Can a candidate who has joined Round-2 to resigned and join any other state quota/ private medical college?

Ans: As per the Hon'ble Supreme Court Order Dated 09.05.2017 (WP (C) No. 267/2017) candidates who has joined round -2 deemed university college will not be eligible for any other counseling.

Q. No.33: If I give consent for up-gradation of my choice during subsequent round and if my choice is allotted, is it necessary to join at college allotted during that round? Or in case I change my decision of upgrading choice, can I continue study in college allotted through first round of allotment?

Ans: In case candidate is allotted seat during the subsequent round of allotment process, the seat allotted during that round will be automatically cancelled immediately (and allotted to somebody else) and candidate will have to join the college/seat allotted during subsequent round after obtaining online generated relieving letter from college allotted in previous Round. If candidate does not join the college/seat allotted during the second round, within stipulated period, as per schedule, from the date of allotment, candidate will forfeit his/her allotted seat and will not be considered for subsequent rounds of seat allotment.

Q. No 34: If I give option to participate in second round at the time of joining college from first round allotment, but later change my decision and want to continue study at already allotted Medical /Dental College, what is the procedure to avoid change (cancellation) of already allotted college/seat?

Ans: If a candidate does not submit fresh choice(s) during the choice submission period before the second round of counseling, such a candidate will retain the already allotted seat. If candidate is not allotted any seat from the submitted choices during the round-2, then also the candidate will retain her/his earlier allotted seat.

Q. No. 35: If I forget my password that I have created during the process of registration, how to retrieve it?

Ans: To retrieve the forgotten password, system facilitates the following process:

The candidate is required to enter the information that he/she filled at the time of registration and then security question & answer thereon to be entered as given during New Candidate registration process. The above data submitted by candidate will be validated with the registered candidates' database. If the

above entries match, then only the candidate would be permitted to enter new password to proceed further.

IMPORTANT

Candidates are advised to remember the password, Security question & its chosen answer and also retain their application form printout ready till completion of admission process. It is not possible for MCC to retrieve such password.

Q. No. 36: In case I have Birth Certificate / Caste Certificate/ other certificate(s) in regional language, will it be acceptable at the time of reporting?

Ans: Certificates issued by the competent authority on standard format, should be in English or Hindi language. Please remember that some of the states insist for certificate in English language only. Candidates are advised to carry certified (attested) Copy of English version of the original certificate, in case certificate issued is in other than English language, along with original certificate.

Q. No. 37: If there is discrepancy in spelling of name in documents and application form, what do I do?

Ans: If there is discrepancy in spelling of name in documents, candidate must carry proof that the documents belongs to same person, in the form of an affidavit.

Q. No. 38: Can I get Information Bulletin of AIPMT/NEET published by Central Board of Secondary Education (CBSE) for admission to 15% of total seats on all-India basis?

Ans: Copy of prospectus / information Bulletin is available on CBSE website.

Q. No. 39: What about condition of Stipend / fee structure / course duration / bond amount / rendering of service in rural / tribal area/ other conditions applicable in various Colleges/ States.

Ans: MCC collects the college information from the participating Deemed Institutes for the benefit of the participating candidates. The same is made available of MCC website under heading of College Information. Candidates are advised to study the same and contact the college for any clarification regarding above said condition.

Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/ other conditionalities etc. may vary from Institute to

Institute. Some seats may be approved/ permitted but not yet recognized by MCI/DCI. The allotment made through online allotment process will be firm and final as per Hon'ble Supreme Court's guidelines. Therefore, the candidates should well examine these points before opting for a seat at a medical college. The Medical Counseling Committee (MCC) shall neither be responsible nor shall entertain any case on above grounds, if any. The information received from various participating Medical / Dental Colleges has been made available on Medical Counseling Committee (MCC) under College Information heading. Candidates are advised to visit the website of college/ institution also to check the information. In case they require any additional information, they can contact the college / institution on telephone.

Q. No.40: How to use registration and Choice filling form on website?

Ans: Candidates will have to log on to website www.mcc.nic.in (which will be operational shortly) to get registered and then fill in choices. Please study counseling schedule carefully. It is advised that after going through the list of seats available, a tentative list may be prepared first as per your preference of colleges, before attempting to fill choices on-line. Candidates are advised to read and understand user manual for the candidates carefully before registration.

Q. No. 41: Will there be any conversion from NRI to Management Quota in Round -3?

Ans: No. Conversion of NRI seats to Management Quota seat will be at the mop-up round after reverting vacant seats to deemed university.

Q. No. 42: Difficulty in login, what may be the problem(s)?

Ans: Please read User manual for the candidates. Follow the instructions about use of browser, use of same spellings, same format of date (Use digits for day, month and year with - in between) as in application form submitted to CBSE, New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored by the Counseling Software, will change and session expired message will be displayed. In such case, please try to login from other computer having uninterrupted internet connection from which other candidate(s) has logged in successfully, if possible.

Q. No. 43: I have difficulty in creating Password, what may be the problem(s)?

Ans: Creation of password should be as per password policy. Please follow the password policy. Please use the internet browser as suggested in user manual, as it

is difficult to login from some of the other browsers. While creating password avoid using Caps Lock key, instead of Caps Lock key, use shift key.

Q. No. 44: When I try to login for choice filling/ submission, it say wrong roll number/ password, what may be problem(s)?

Ans: This can happen if roll number typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created by user exactly same as typed while creating. In case password is forgotten, try to retrieve password by using security question and its answer.

Q. No.45: What are the guidelines for fresh choice filling before second round of online allotment process?

Ans: Please remember that if any seat is allotted (in round-2) from the choice filled in by the candidate before 2nd Round of Counseling, the seat allotted during 1st round will be automatically cancelled. Therefore, the candidates are advised to fill in choice carefully for seats which are of higher preference than the earlier allotted seat.

Q. No. 46: Can I modify my choices during the period of "Exercising of Choices and Locking" (during first round) and "Fresh Choice submission and locking for 2nd round".

Ans: Yes, you can modify, add or delete your choices during this period, before you lock your choices. But once you lock your Choices then you cannot modify. However, the registration (of New Users) is permitted up to specific date as mentioned in Counseling Schedule.

Q. No. 47: If I do not lock my choices up to 5.00 PM of the last date of locking, what will happen to my choices?

Ans: The choices submitted and saved by you will be locked by the system at 5.00 PM of the last date of locking.

Q. No. 48: How can I get print out of my choices which system has locked?

Ans: After 5.00 PM of last date of locking/ after locking of choices by the system, you will be able to take a printout of your submitted choices, during the first and second round of seat allotment and admission. You will also be able to see your locked choices and able to take a print out of the same at allotted Medical / Dental College at the time of admission on request.

Q. No. 49: If I opt to participate in second round of counseling whether my allotted seat (of first round) will be cancelled?

Ans: In case you are not allotted any seat in the second round, you will retain earlier allotted seat. However on allotment of a seat in second round, the earlier allotted seat will automatically be cancelled and allotted to another candidate. Therefore, you are advised to fill in only higher choices or any other choice which you prefer over the earlier allotted seat, for second round.

Q. No. 50: If I get an up-graded seat during second round, can I join that college directly?

Ans: No, you will have to get online generated relieving letter from the earlier institute/ college (from MCC software - will be given by the college authority), before you join the next college / institution. Without such relieving letter candidate will not be permitted to join the seat allotted in round-2

Please also see Counseling Schedule, Notice and News/Events section to note change in scheme, if any from time to time on account of Hon'ble Courts Directions.